



Authorisation for Ticket Collection

Please complete and submit this form via email to: tickets@singaporegp.sg
Authorized Representative must present a copy of this form during collection.

I, _____ (the Cardholder), _____ (NRIC/Passport/FIN no.) hereby authorise the following person (Representative) to collect the tickets below, on my behalf.

Representative’s Full name (as in NRIC or Passport): _____

Representative’s NRIC/Passport Number: _____

Representative’s email: _____

Representative’s Contact Number: _____

Representative’s Relationship to Cardholder (Spouse/Friend/Others – please specify): _____

Transaction Number: _____ Number of Tickets: _____

First 4 digits of the Credit Card used in Purchase: _____

Last 4 digits of the Credit Card used in Purchase: _____

The following documents are attached:

- a) Scanned image of Representative’s photo ID (such as NRIC, Passport or Driver’s License)
- b) Scanned image of Cardholder’s photo ID such as NRIC, Passport or Driver’s License

I agree that SGP has the right not to release the tickets if the information furnished above and the documents presented for collection are incomplete and unclear.

Cardholder’s Signature

Date

IMPORTANT NOTE:

ALL of the following documents must be presented during collection.

1. Copy of this Authorisation Form. (If requested, authorised Representative must be able to show proof of email from Cardholder)
2. Clear print-out of the email notification of the ticket purchase
3. Representative’s original photo identification card such as NRIC, Passport or Driver’s License
4. Clear photocopy of the credit card used for the purchase (front)
5. Clear photocopy of the Cardholder’s photo identification card such as NRIC, Passport or Driver’s License